

# **Treatment of Love and Marriage in Emily Bronte's Wuthering Heights and Rabindranath Tagore's Shesher Kobita: A Comparative Study**

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## **Abstract**

Treatment of love and marriage in Emily Bronte's Wuthering Heights (1847) and Rabindranath Tagore's Shesher Kobita (1929) share certain universal appeal regarding love and marriage. This universality can be found in the love relationship between Catharine and Heathcliff in the Wuthering Heights and Amit and Labannya in Shesher Kobita. Standing at the same position regarding true love, Catherine and Amit neither deny their true love nor marry their beloved. They do not want to confine their love within the marriage bond which is more like a social contract than the eternal union of souls. The study observes the contrast as well as the similarities in the treatment of their relationship with their partners. The study also attempts to analyze the complexity of relationship of Catherine and Heathcliff illustrated by Emily Bronte and Amit and Labannya relationship by Rabindranath Tagore. This is a qualitative study which is explorative in nature. Content analysis method has been used in collecting the information. All data collected are from primary and secondary sources.

**Keywords:** Love, marriage, social contract, trans-cultural relation

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## **Article Text**

**summary of customization of lms with full document.docx**

## **Summary of Enhancement and Customization of LMS:**

### **Resource Coordinator**

#### **(i) Course list**

#### **(ii) Subject, course year, terms. Week, sections, discount, term fee, Branches**

**(iii) Subject config category, main subject, categories, assign category to year subject**

**(iv) Assign subject to CD LP**

**(v) Course delivery method- course type, face to face classes, online classes, subscription base course**

**(vi) Delete request- delete request of content developer, delete request lesson planner, delete request office admin**

**Content developer Prepare lesson with directly upload PDF file**

**Parents management (add, edit parents with students)**

**Manage student registration list**

**Office admin Assign term, week and section wise homework, test and lecture**

**Screen recording option added (only for Teacher ) in LMS video conference system**

**Summary of Research and development:**

**About NAPLAN question types, 6 already done out of 7**

**Editor update to include more options**

**2 weeks try to work with Microsoft word document, then found alternative way to upload PDF file directly**

**Landing page (we design 3 template in Figma, client choose and final one design)**

**Logo ( we create 20 logo, client select 1 from them them)**

**Initially, we added categories for each content developer, which led to issues with having the same category for all developers.**

**Now, the system is centralized, meaning the Resource Coordinator can add, edit, or delete categories and subcategories based on year and subject. As a result, categories only need to be created once and can be used across all classes, lessons, and questions**

## **Detail document of whole LMS task:**

**Black- Done**

**Red- On going**

**Green- Extra task done**

### **Part A: Super admin and responsibilities**

#### **Section 1: Role based account for Super Admin**

**Software developers will create the Super Admin account**

**Create Super Admin Dashboard by software developers**

**Super Admin will have all the privileges to create all rolled based accounts, enrolment information, financial health information and create reports.**

#### **Super Admin Dashboard**

##### **e) Monitoring and reporting**

**Super admin can create various reports such as how many students enroll for each term, each year for each branch, how many students enrolled from each branch for online classes for Main branch (Online class only)**

**Super admin can monitor all branches' activities.**

**Create an email group for all branch owners.**

#### **Section 2: Super Admin can create the following accounts**

## **Content Developer**

**2**

## **Lesson planner**

**3**

## **Create teacher account**

**4**

## **Create Office Admin account**

**5**

## **Create Branch and create Branch Admin role**

**6**

## **Marketing admin**

**7**

## **Resource Coordinator**

## **Section 3: Content Developer roles and responsibilities**

### **Prepare lesson**

### **Create questions bank.**

## **Prepare lesson with directly upload PDF file**

### **Section 4: Lesson Planner roles and responsibilities**

**Create lesson**

**Create class and online Tests**

### **Section 5: Teacher roles and responsibilities**

**Activate weekly classes and online class test**

**Deliver face to face and online lecture**

**Ask and answer of the students.**

**Review homework**

### **Section 6: Office Admin roles and responsibilities:**

**Enrollment**

**Answer and make phone calls to teacher/parent/student.**

**Reply email inquiries**

**Order all necessary stationery.**

**Day-to-day tasks to run the tutoring centre etc.**

**Parents management (add, edit parents with students)**

**Manage student registration list**

### **Section 7: To create a branch by Super Admin**

**Create branch**

**Create branch Admin account**

**Access to all necessary resources, tools, and help from head office.**

## **Section 8: To create a Marketing officer role**

### **Create marketing role profile**

**Marketing officers will do all means of advertising (such as online marketing platforms (Facebook, social media), newspaper marketing, and signboard on prime locations.**

### **Descriptions:**

#### **Section 1: Role based account for Super Admin to do all tasks**

**Create account for Content Developer (pre-defined),**

**Create account for Lesson Planner**

**Create account for teachers**

**Create account for office admin.**

#### **Branch creation and create branch admin role**

**Create branches with options to enable/disable zoom/meet (online lecture delivery platform) etc.**

**Once the branch is created, it will automatically be shown on the Head Office homepage**

**Create an admin account (pre-defined)**

**Create Marketing admin account.**

## **Part 1: Create profile for Content Developer by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

\_\_\_\_\_

**Contact Phone number:**

\_\_\_\_\_

**Email address:**

\_\_\_\_\_

**Residence address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Education qualifications:**

\_\_\_\_\_

**Emergency contact name:**

\_\_\_\_\_

**Phone number:** \_\_\_\_\_ **Relationship:**

\_\_\_\_\_

**Role/privilege:** \_\_\_\_\_ **(Year x, subject x, content creator)**

**Part 2: Create profile for Lesson Planner by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

\_\_\_\_\_

**Contact Phone number:**

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**Email address:**

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**Residence address:**

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**Education qualifications:**

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**Emergency contact name:**

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**Phone number:** \_\_\_\_\_ **Relationship:**

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**Role/privilege:** \_\_\_\_\_ **(Year x, Term x, subject x,  
lesson creation and test creation)**

**Part 3: Create profile for teacher by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

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**Contact Phone number:**

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**Email address:**

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**Residence address:**

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**Education qualifications:**

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**Emergency contact name:**

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**Phone number:** \_\_\_\_\_ **Relationship:**

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**Role/privilege:** \_\_\_\_\_ **(Year x, Term x, subject x, instructor)**

**Part 4: Create profile for Office Admin by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

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**Contact Phone number:**

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**Email address:**

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**Residence address:**

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**Education qualifications:**

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**Emergency contact name:**

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**Phone number:** \_\_\_\_\_ **Relationship:**

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**Role/privilege:** \_\_\_\_\_ (contact students/parents, send email, view reports, send email class reschedule and cancellation etc.)

**Part 5: To create a branch by Super Admin**

**Part 6: To create a Marketing officer role**

**Section 3: Content Developer roles and responsibilities**

**How to create lessons and tests?**

**Title 1: Create Lesson**

**Create lesson by directly uploading PDF file**

**Category: Lesson type (for example - Fractions)**

**Give the homework name [under HW Year x, Term x, Week x, where x is a variable]**

**The content developer can write text (numerical and alphabetic, insert scientific symbol and image) in the text box area.  
(information only)**

**Ability to add/modify/delete.**

**Store lessons in database**

**Title 2: Create Test questions**

**Category: Question type (for example - Fractions)**

**Give the questions bank [under TEST Year x, Term x, Week x, where x is a variable]**

**Add category**

**Add sub-categories**

**Add function to create questions.**

**Answer type could be single, multiple and text field.**

**Add ability to insert special symbols.**

**Add ability to insert a picture/image with the text.**

**Ability to add/modify/delete.**

**Section 4: Lesson Planner roles and responsibilities**

**How to create lessons and tests?**

**Title 1: Create Lesson**

**Give the test name [under TEST Year x, Term x, Week x, where x is a variable]**

**Select the categories and number of questions from each sub-category**

**The question set will be created/generated randomly by lesson planner from the questions bank from each sub-category.**

**Title 2: Create Test**

**Give the test name [under TEST Year x, Term x, Week x, where x is a variable]**

**Select the categories and number of questions from each category**

**The question set will be created/generated randomly by lesson planner from the questions bank from each sub-category.**

## **Section 5: Teacher roles and responsibilities**

**How will the teacher deliver face to face and online class?**

**Title 1: Lecture based class (face to face)**

**Class structure:**

**Short test on previous lesson**

**Lecture**

**Questions time**

**Homework**

**Term Test (end of term)**

**Video**

**Description:**

**The class test will be activated by the class teacher manually during class and the student needs to finish the test in one go. No repeated class test otherwise any technical difficulties. (Manual process not automatic)**

**The class test format will be multiple choice and writing section in the text box. Answers will be evaluated by single choice, multiple choices and written answers in the text box.**

**Each class will be activated 30 mins before by Branch Admin/teachers. (Manual process not automatic) Lectures will be delivered by google class/Microsoft team/zoom or similar type for online platform. (Not part of LMS but the developer will integrate Lecture medium platform with LMS system).**

**After the lecture students or teachers can ask questions to each other.**

**All homework and tests will be created by Content Developers in advance and assigned to the relevant class by Lesson Planner.**

**All students will sit for the term test at the end of the term.**

**There is prerecorded video for later review - in case the student does not present in the class. The video will be activated on request by parents to access 24/7 during the term.**

## **Title 2: Lecture based class (online platform)**

**Class structure:**

**Short test on previous lesson**

**Lecture**

**Questions time**

**Homework**

**Term Test (end of term)**

**Video**

**Description:**

**The class test will be activated by the class teacher manually during class and the student needs to finish the test in one go. No repeated class test otherwise any technical difficulties. (Manual process not automatic)**

**The class test format will be multiple choice and writing section in the text box. Answers will be evaluated by single choice, multiple choices and written answers in the text box.**

**Each class will be activated 30 mins before by Branch Admin/teachers. (Manual process not automatic) Lectures will be delivered by google class/Microsoft team/zoom or similar type for online platform. (Not part of LMS but the developer will integrate Lecture medium platform with LMS system).**

**After the lecture students can post questions by chat function.**

**All homework and tests will be created by Content Developers in advance and assigned to the relevant class by Lesson Planner.**

**All students will sit for the term test at the end of the term.**

**There is prerecorded video for later review - in case the student does not present in the class. The video will be activated on request by parents to access 24/7 during the term.**

## **Section 6: Office Admin roles and responsibilities**

**The office admin helps or provides information to parents/student to do the registration and enroll the student in the office.**

**Provide necessary information about the coaching over the phone.**

**Answer and make phone calls to teacher/parent/student and scheduling a phone appointment in case the office admin cannot answer the question or student/parent want to talk to the teacher of branch owner.**

**Reply to all email inquiries or forward the email to the appropriate person.**

**Assign term, week and section wise homework, test and lecture**

**Order all necessary stationery as required and maintain stock level at least for 1 months.**

**Day-to-day tasks to run the tutoring centre etc.**

## **Section 7: Branch Admin roles and responsibilities**

### **Title 1: Branch Admin Responsibilities**

**Create Office admin account**

**Create teacher account**

**Ability to do all tasks to run your own branch**

**Title 2: All branches will get the following by default**

**Branch Admin account**

**By default, face to face class delivery option (Online class delivery option enables by super user only).**

**Class test and Homework get through online platform.**

**Admin Dashboard (for recruitment, student details, add student)**

**Monitoring own branch students (reports, results)**

**Recruit/delete teacher (hire or remove teacher from their own branches)**

**Enroll student number 50 by default.**

**Show alert/urgent tasks.**

**Receive payment by bank or cash**

**Support tools (chat, email, text or phone call to head office and students/parents)**

## **Section 8: Marketing Officer roles and responsibilities**

**Marketing officers will do all means of advertising (such as online marketing platforms (Facebook, social media), newspaper marketing, signboard on prime locations.**

**Run promotion.**

**Referral system etc.**

## **Part B: Registration, Assessment, Enrolment and Online Test Pack**

### **Registration**

**8**

### **Assessment**

**9**

### **Enrollment (Term based)**

**10**

## **Part 1: Registration**

### **Online Registration Form**

#### **Step 1**

**Parent's name:**

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**(First name) (Last name)**

**Phone number:** \_\_\_\_\_ **(mobile)** \_\_\_\_\_

**(Home phone)**

**Parent's email address:**

\_\_\_\_\_

**Suburb (town):** \_\_\_\_\_ **Post Code:**

\_\_\_\_\_

## **Step 2**

**Choose login name:** \_\_\_\_\_ **Login password:**

\_\_\_\_\_

**(Login name: Email or any name)**

**(PW: minimum 8 to 10 characters upper case, lower case, number and special characters)**

## **Step 3**

**Student's name:**

\_\_\_\_\_

**(First name) (Last name)**

**Class:** \_\_\_\_\_

**School name:**

\_\_\_\_\_

**Student email:**

\_\_\_\_\_

**DOB:** \_\_\_\_/\_\_\_\_ **(month/year)**

**Choose the image/picture to verify that the person is not a robot.**

**Once verified that the person is human, then the submit button will be activated to submit the registration form.**

**After submitting the registration form then the student/parent opens their email to verify the registration process.**

**Note: Parents or students can reset their password in case they have forgotten the password by verifying their account ownership. A pin number will be sent to their registered mobile phone for example.**

**Class rescheduling or cancellation:**

**If for any reason the class needs to reschedule or cancel, Office admin will send emails or text messages in advance to all parents/students in that class. Option to send bulk messages or notification to group**

**Note: Students account active during enrolled session. The session will not disable for continuing student.**

## **Part 2: Assessment**

### **Step 1:**

**After submitting the registration form the parent will receive an automatic email to their nominated email address, and request to activate the account.**

### **Step 2:**

**After activating the account, the parent can login onto the website and the student can take the assessment. After submitting the assessment, the student can see the result with answers. The parent and admin office will receive detailed reports of the student's assessment to their nominated email address**

**automatically. The email includes detailed assessment reports and suggested courses for the student.**

**Step 3: The parent/student will be requested to enroll on the course and/or ask for more information if required. That email will contain a direct phone number with an email address to inquire more information. If the parent/student does not response in 7 days, then the office admin can give the parent/student a courtesy call to find out whether they are interested in enrolling or need more information if required.**

**Step 4: There will be a link to the student's profile and once click on the link it will take the parents/students to the enrollment page.**

**Note: Within the parent account, parents can create multiple child accounts if required.**

### **Part 3: Enrollment**

**Assessment result and suggestion to enroll in a particular class:**

#### **Condition 1:**

**If the student's score is  $60 \leq$  the student will be assigned to the one level down class.**

#### **Condition 2:**

**If the student's score is  $61 \geq 90$  the student will be assigned to the same class.**

#### **Condition 3:**

**If the student's score is  $91 \geq 100$  the student will be assigned to the one level up class.**

## **Enrolment: How to enroll in a class?**

### **Step 1:**

**If the parent/student is interested in enrolling in a class, then they need to select a year level, course name, term and year (e.g. Year 5, Mathematics, Term 1, 2025).**

### **Step 2:**

**After the payment of full-term fee, the class will be assigned to parent/student's profile. The student will get a customized homepage according to the enrollment year/course. To continue the course the parent/student needs to pay the enrollment fee in advance to continue the class.**

### **Enrolment Page Form:**

**Year: drop down menu (with suggestions)**

**Course/subject name: drop down menu (with suggestions)**

**Fees: Head Office will determine the fees for each term of the year.**

## **Part 4: Subscription based Online Test Pack**

**Everything is the same as class based online test but there are some differences which are given below:**

**The student takes the test multiples time instead of a single time and all the attempts have been recorded.**

**There is no term test, so no report goes to parent automatically.**

## **Part 5: Purchase various topics video lesson**

## **Section 3: Subscription Based Online Test Package**

### **Subscription based Test packages**

**Online test (no teacher interaction) - Test results, incorrect questions review and solutions and report available online.**

**Purchase test pack - (monthly/quarterly/half yearly/yearly subscription)**

**10**

**Purchase topics video test pack - (monthly/quarterly)**

**11**

## **Part C: Lecture, Homework, Class Test and Term Test**

### **Part 1: Face to face**

#### **Class test**

#### **Lecture (face to face)**

#### **Question time (face to face)**

#### **Homework (combination of text and test)**

#### **Submission of homework online.**

#### **Homework and class tests will be evaluated automatically.**

#### **Term Test**

#### **Online video**

### **Part 2: Online class**

**Same as above but lecture will be delivered online.**

### **Part 3: Class and Term Test details**

**The test content will fit on the computer/iPad/Mobile screen (responsive).**

**The student takes the class test only once and the result will be recorded for reporting.**

**Admin/teacher can generate student individual class test reports by categories on request of parent.**

**Answers options (radio button, multiple choice questions or text box area)**

**The student writes the written answer in the text box.**

**Able to move forward or backward by arrow key to navigate the test.**

**Clearly show the timer.**

**Can see how many questions are on the test.**

**Able to see which questions have been skipped**

**Able to see how many questions answered.**

**Flag/skip the question and come back later.**

**Save and Submit button.**

**A warning will be given to the student before submitting the test.**

**Warning will be given when 5% of the total time is left.**

**After submitting the test, the test will be evaluated automatically.**

**The student able to see the correct and incorrect answers.**

**If the answer is wrong, then a link will be automatically activated. Once a student clicks the link then it takes to the solution page.**

**Able to see the individual score, highest and average score for the test.**

**The term test details report will be sent to each parent automatically.**

## **Part D: Rostering and scheduling classes**

**Roster schedule for teachers**

**Class schedule for students**

## **Part E: Payment:**

**The parents can pay in cash by visiting a branch (facilities to generate invoices)**

**To the company's bank account by depositing the money (ref: need invoice number, students name and course name)**

**Payment by credit card (ref: need invoice number, students name and course name)**

**Note: Payment gateway option will determine later after talking to the Bank or financial institution.**

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**summary of customization of lms with full document.docx**

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Journal of Innovation in Business Studies

**(ii) Subject, course year, terms. Week, sections, discount, term fee, Branches**

**(iii) Subject config category, main subject, categories, assign category to year subject**

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**(v) Course delivery method- course type, face to face classes, online classes, subscription base course**

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**Screen recording option added (only for Teacher ) in LMS video conference system**

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**Create an email group for all branch owners.**

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### **Lesson planner**

**3**

### **Create teacher account**

**4**

### **Create Office Admin account**

**5**

### **Create Branch and create Branch Admin role**

**6**

### **Marketing admin**

**7**

## **Resource Coordinator**

## **Section 3: Content Developer roles and responsibilities**

### **Prepare lesson**

**Create questions bank.**

**Prepare lesson with directly upload PDF file**

#### **Section 4: Lesson Planner roles and responsibilities**

**Create lesson**

**Create class and online Tests**

#### **Section 5: Teacher roles and responsibilities**

**Activate weekly classes and online class test**

**Deliver face to face and online lecture**

**Ask and answer of the students.**

**Review homework**

#### **Section 6: Office Admin roles and responsibilities:**

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**Reply email inquiries**

**Order all necessary stationery.**

**Day-to-day tasks to run the tutoring centre etc.**

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**Create branch Admin account**

**Access to all necessary resources, tools, and help from head office.**

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### **Create marketing role profile**

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**Create account for teachers**

**Create account for office admin.**

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**Create branches with options to enable/disable zoom/meet (online lecture delivery platform) etc.**

**Once the branch is created, it will automatically be shown on the Head Office homepage**

**Create an admin account (pre-defined)**

**Create Marketing admin account.**

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**F\_Name:** \_\_\_\_\_ **L\_Name:**

\_\_\_\_\_

**Contact Phone number:**

\_\_\_\_\_

**Email address:**

\_\_\_\_\_

**Residence address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Education qualifications:**

\_\_\_\_\_

**Emergency contact name:**

\_\_\_\_\_

**Phone number:** \_\_\_\_\_ **Relationship:**

\_\_\_\_\_

**Role/privilege:** \_\_\_\_\_ **(Year x, subject x, content creator)**

**Part 2: Create profile for Lesson Planner by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

\_\_\_\_\_

**Contact Phone number:**

\_\_\_\_\_

**Email address:**

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**Residence address:**

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**Education qualifications:**

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**Emergency contact name:**

---

**Phone number:** \_\_\_\_\_ **Relationship:**

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**Role/privilege:** \_\_\_\_\_ **(Year x, Term x, subject x, lesson creation and test creation)**

**Part 3: Create profile for teacher by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

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**Contact Phone number:**

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**Email address:**

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**Residence address:**

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**Education qualifications:**

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**Emergency contact name:**

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**Phone number:** \_\_\_\_\_ **Relationship:**

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**Role/privilege:** \_\_\_\_\_ **(Year x, Term x, subject x, instructor)**

**Part 4: Create profile for Office Admin by Super Admin:**

**F\_Name:** \_\_\_\_\_ **L\_Name:**

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**Contact Phone number:**

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**Email address:**

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**Residence address:**

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**Education qualifications:**

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**Emergency contact name:**

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**Phone number:** \_\_\_\_\_ **Relationship:**

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**Role/privilege:** \_\_\_\_\_ (contact students/parents, send email, view reports, send email class reschedule and cancellation etc.)

**Part 5: To create a branch by Super Admin**

**Part 6: To create a Marketing officer role**

**Section 3: Content Developer roles and responsibilities**

**How to create lessons and tests?**

**Title 1: Create Lesson**

**Create lesson by directly uploading PDF file**

**Category: Lesson type (for example - Fractions)**

**Give the homework name [under HW Year x, Term x, Week x, where x is a variable]**

**The content developer can write text (numerical and alphabetic, insert scientific symbol and image) in the text box area.  
(information only)**

**Ability to add/modify/delete.**

**Store lessons in database**

**Title 2: Create Test questions**



**Category: Question type (for example - Fractions)**

**Give the questions bank [under TEST Year x, Term x, Week x, where x is a variable]**

**Add category**

**Add sub-categories**

**Add function to create questions.**

**Answer type could be single, multiple and text field.**

**Add ability to insert special symbols.**

**Add ability to insert a picture/image with the text.**

**Ability to add/modify/delete.**

## **Section 4: Lesson Planner roles and responsibilities**

**How to create lessons and tests?**

### **Title 1: Create Lesson**

**Give the test name [under TEST Year x, Term x, Week x, where x is a variable]**

**Select the categories and number of questions from each sub-category**

**The question set will be created/generated randomly by lesson planner from the questions bank from each sub-category.**

### **Title 2: Create Test**

**Give the test name [under TEST Year x, Term x, Week x, where x is a variable]**

**Select the categories and number of questions from each category**

**The question set will be created/generated randomly by lesson planner from the questions bank from each sub-category.**

## **Section 5: Teacher roles and responsibilities**

**How will the teacher deliver face to face and online class?**

**Title 1: Lecture based class (face to face)**

**Class structure:**

**Short test on previous lesson**

**Lecture**

**Questions time**

**Homework**

**Term Test (end of term)**

**Video**

**Description:**

**The class test will be activated by the class teacher manually during class and the student needs to finish the test in one go. No repeated class test otherwise any technical difficulties. (Manual process not automatic)**

**The class test format will be multiple choice and writing section in the text box. Answers will be evaluated by single choice, multiple choices and written answers in the text box.**

**Each class will be activated 30 mins before by Branch Admin/teachers. (Manual process not automatic) Lectures will be delivered by google class/Microsoft team/zoom or similar type for online platform. (Not part of LMS but the developer will integrate Lecture medium platform with LMS system).**

**After the lecture students or teachers can ask questions to each other.**

**All homework and tests will be created by Content Developers in advance and assigned to the relevant class by Lesson Planner.**

**All students will sit for the term test at the end of the term.**

**There is prerecorded video for later review - in case the student does not present in the class. The video will be activated on request by parents to access 24/7 during the term.**

## **Title 2: Lecture based class (online platform)**

**Class structure:**

**Short test on previous lesson**

**Lecture**

**Questions time**

**Homework**

**Term Test (end of term)**

**Video**

**Description:**

**The class test will be activated by the class teacher manually during class and the student needs to finish the test in one go. No repeated class test otherwise any technical difficulties. (Manual process not automatic)**

**The class test format will be multiple choice and writing section in the text box. Answers will be evaluated by single choice, multiple choices and written answers in the text box.**

**Each class will be activated 30 mins before by Branch Admin/teachers. (Manual process not automatic) Lectures will be delivered by google class/Microsoft team/zoom or similar type for online platform. (Not part of LMS but the developer will integrate Lecture medium platform with LMS system).**

**After the lecture students can post questions by chat function.**

**All homework and tests will be created by Content Developers in advance and assigned to the relevant class by Lesson Planner.**

**All students will sit for the term test at the end of the term.**

**There is prerecorded video for later review - in case the student does not present in the class. The video will be activated on request by parents to access 24/7 during the term.**

## **Section 6: Office Admin roles and responsibilities**

**The office admin helps or provides information to parents/student to do the registration and enroll the student in the office.**

**Provide necessary information about the coaching over the phone.**

**Answer and make phone calls to teacher/parent/student and scheduling a phone appointment in case the office admin cannot answer the question or student/parent want to talk to the teacher of branch owner.**

**Reply to all email inquiries or forward the email to the appropriate person.**

**Assign term, week and section wise homework, test and lecture**

**Order all necessary stationery as required and maintain stock level at least for 1 months.**

**Day-to-day tasks to run the tutoring centre etc.**

## **Section 7: Branch Admin roles and responsibilities**

### **Title 1: Branch Admin Responsibilities**

**Create Office admin account**

**Create teacher account**

**Ability to do all tasks to run your own branch**

**Title 2: All branches will get the following by default**

**Branch Admin account**

**By default, face to face class delivery option (Online class delivery option enables by super user only).**

**Class test and Homework get through online platform.**

**Admin Dashboard (for recruitment, student details, add student)**

**Monitoring own branch students (reports, results)**

**Recruit/delete teacher (hire or remove teacher from their own branches)**

**Enroll student number 50 by default.**

**Show alert/urgent tasks.**

**Receive payment by bank or cash**

**Support tools (chat, email, text or phone call to head office and students/parents)**

## **Section 8: Marketing Officer roles and responsibilities**

**Marketing officers will do all means of advertising (such as online marketing platforms (Facebook, social media), newspaper marketing, signboard on prime locations.**

**Run promotion.**

**Referral system etc.**

## **Part B: Registration, Assessment, Enrolment and Online Test Pack**

### **Registration**

**8**

### **Assessment**

**9**

### **Enrollment (Term based)**

**10**

## **Part 1: Registration**

### **Online Registration Form**

#### **Step 1**

**Parent's name:**

---

**(First name) (Last name)**

**Phone number:** \_\_\_\_\_ **(mobile)** \_\_\_\_\_

**(Home phone)**

**Parent's email address:**

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**Suburb (town):** \_\_\_\_\_ **Post Code:**  
\_\_\_\_\_

## **Step 2**

**Choose login name:** \_\_\_\_\_ **Login password:**  
\_\_\_\_\_

**(Login name: Email or any name)**

**(PW: minimum 8 to 10 characters upper case, lower case, number and special characters)**

## **Step 3**

**Student's name:**

\_\_\_\_\_

**(First name) (Last name)**

**Class:** \_\_\_\_\_

**School name:**

\_\_\_\_\_

**Student email:**

\_\_\_\_\_

**DOB:** \_\_\_\_/\_\_\_\_ (month/year)

**Choose the image/picture to verify that the person is not a robot.**

**Once verified that the person is human, then the submit button will be activated to submit the registration form.**

**After submitting the registration form then the student/parent opens their email to verify the registration process.**

**Note: Parents or students can reset their password in case they have forgotten the password by verifying their account ownership. A pin number will be sent to their registered mobile phone for example.**

### **Class rescheduling or cancellation:**

**If for any reason the class needs to reschedule or cancel, Office admin will send emails or text messages in advance to all parents/students in that class. Option to send bulk messages or notification to group**

**Note: Students account active during enrolled session. The session will not disable for continuing student.**

## **Part 2: Assessment**

### **Step 1:**

**After submitting the registration form the parent will receive an automatic email to their nominated email address, and request to activate the account.**

### **Step 2:**

**After activating the account, the parent can login onto the website and the student can take the assessment. After submitting the assessment, the student can see the result with answers. The parent and admin office will receive detailed reports of the student's assessment to their nominated email address automatically. The email includes detailed assessment reports and suggested courses for the student.**

**Step 3: The parent/student will be requested to enroll on the course and/or ask for more information if required. That email will contain a direct phone number with an email address to inquire more information. If the parent/student does not response in 7**



**days, then the office admin can give the parent/student a courtesy call to find out whether they are interested in enrolling or need more information if required.**

**Step 4: There will be a link to the student's profile and once click on the link it will take the parents/students to the enrollment page.**

**Note: Within the parent account, parents can create multiple child accounts if required.**

### **Part 3: Enrollment**

**Assessment result and suggestion to enroll in a particular class:**

#### **Condition 1:**

**If the student's score is  $60 \leq$  the student will be assigned to the one level down class.**

#### **Condition 2:**

**If the student's score is  $61 \geq 90$  the student will be assigned to the same class.**

#### **Condition 3:**

**If the student's score is  $91 \geq 100$  the student will be assigned to the one level up class.**

**Enrolment: How to enroll in a class?**

#### **Step 1:**

**If the parent/student is interested in enrolling in a class, then they need to select a year level, course name, term and year (e.g. Year 5, Mathematics, Term 1, 2025).**

## **Step 2:**

**After the payment of full-term fee, the class will be assigned to parent/student's profile. The student will get a customized homepage according to the enrollment year/course. To continue the course the parent/student needs to pay the enrollment fee in advance to continue the class.**

### **Enrolment Page Form:**

**Year: drop down menu (with suggestions)**

**Course/subject name: drop down menu (with suggestions)**

**Fees: Head Office will determine the fees for each term of the year.**

## **Part 4: Subscription based Online Test Pack**

**Everything is the same as class based online test but there are some differences which are given below:**

**The student takes the test multiples time instead of a single time and all the attempts have been recorded.**

**There is no term test, so no report goes to parent automatically.**

## **Part 5: Purchase various topics video lesson**

### **Section 3: Subscription Based Online Test Package**

#### **Subscription based Test packages**

**Online test (no teacher interaction) - Test results, incorrect questions review and solutions and report available online.**

**Purchase test pack - (monthly/quarterly/half yearly/yearly subscription)**

**Purchase topics video test pack - (monthly/quarterly)**

**Part C: Lecture, Homework, Class Test and Term Test**

**Part 1: Face to face**

**Class test**

**Lecture (face to face)**

**Question time (face to face)**

**Homework (combination of text and test)**

**Submission of homework online.**

**Homework and class tests will be evaluated automatically.**

**Term Test**

**Online video**

**Part 2: Online class**

**Same as above but lecture will be delivered online.**

**Part 3: Class and Term Test details**

**The test content will fit on the computer/iPad/Mobile screen (responsive).**

**The student takes the class test only once and the result will be recorded for reporting.**

**Admin/teacher can generate student individual class test reports by categories on request of parent.**

**Answers options (radio button, multiple choice questions or text box area)**

**The student writes the written answer in the text box.**

**Able to move forward or backward by arrow key to navigate the test.**

**Clearly show the timer.**

**Can see how many questions are on the test.**

**Able to see which questions have been skipped**

**Able to see how many questions answered.**

**Flag/skip the question and come back later.**

**Save and Submit button.**

**A warning will be given to the student before submitting the test.**

**Warning will be given when 5% of the total time is left.**

**After submitting the test, the test will be evaluated automatically.**

**The student able to see the correct and incorrect answers.**

**If the answer is wrong, then a link will be automatically activated. Once a student clicks the link then it takes to the solution page.**

**Able to see the individual score, highest and average score for the test.**

**The term test details report will be sent to each parent automatically.**

## **Part D: Rostering and scheduling classes**

**Roster schedule for teachers**

**Class schedule for students**

## **Part E: Payment:**

**The parents can pay in cash by visiting a branch (facilities to generate invoices)**

**To the company's bank account by depositing the money (ref: need invoice number, students name and course name)**

**Payment by credit card (ref: need invoice number, students name and course name)**

**Note: Payment gateway option will determine later after talking to the Bank or financial institution.**